GOVERNMENT OF ANDHRA PRADESH
A B S T R A C T

Establishment – Secretariat Subordinate Services – Single Unit – Smt. J.G.Nagaveni, W/o. late Sri K. Paramesa, P.S. to Spl. CS to Govt., Revenue Department who expired on 09.05.2021, while in service - Appointment to the post of Typist-cum-Assistant on compassionate grounds - Orders- Issued.

GENERAL ADMINISTRATION (SU.II) DEPARTMENT

G.O.Ms.No.108. **Dated: 04.10.2021.**

Read the following:-

1. G.O.Ms.No.687, General Administration (Ser.A) Dept. dt.03-10-1977.
2. G.O.Ms.No.612, General Administration (Ser.A) Dept. dt: 30-10-1991.
3. G.O.Ms.No.346, General Administration (Ser.G) Dept. dated 26-10-2004.
4. Govt. Memo.No:60681/Ser.A/2003-1, G.A.(Ser.A) Dept. dt.12.08.2003.
5. G.O.Ms.No.134, General Administration (Ser.A) Dept. dt. 12-05-2014.
6. G.O.Ms.No.72, General Administration (Ser.B) Dept., dt. 9-6-2017.
7. From Smt. J.G.Nagaveni, W/o. late Sri K. Paramesa, P.S.to Spl.CS to Govt., Revenue Department, application, dt. 19.05.2021.
8. From the Revenue Department, e-file computer No. 1418298.

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ORDER:

In the reference 7th read above, Smt. J.G.Nagaveni, W/o late Sri K. Paramesa, P.S.to Spl. CS to Govt., Revenue Department, who expired on 09.05.2021 while in service, has requested to provide employment to her as Private Secretary to Govt or Spl. Category Steno in AP Secretariat on compassionate grounds.

2. Government after careful examination, under Rule 10 (a) of the Andhra Pradesh State and Subordinate Service Rules, 1996 and also in terms of the orders issued in the references 1st to 6th read above, hereby appoint Smt. J.G.Nagaveni, W/o. late Sri K. Paramesa, P.S.to Spl. CS to Govt., Revenue Department, who expired on 09.05.2021 while in service, as Typist-cum- Assistant, in the category 8(a) of Class-B of Rule-2 of Andhra Pradesh Secretariat Subordinate Service Rules, 1997. The appointment is purely on temporary basis on compassionate grounds and on conditional basis in the scale of pay of Rs.18400-55410, with usual allowances admissible from time to time from the date of joining duty.

3. The compassionate appointment of Smt. J.G.Nagaveni, W/o late Sri K. Paramesa, P.S.to Spl. CS to Govt., Revenue Department, who expired while in service as Typist-cum-Assistant as ordered in para (2) above is subject to the following conditions:-

i. Her appointment is purely on temporary basis and is liable to be terminated at any time without any notice and without assigning any reason;
ii. She should join duty within the period of 30 days as per Rule 11 (a) of Andhra Pradesh State and Subordinate Service Rules from the date of dispatch (by speed post/register post with acknowledgement due) of the appointment order failing which her appointment will automatically be cancelled;
iii. She should pass the test in proficiency in office automation and usage of computer and associated software conducted by Andhra Pradesh Public Service Commission as stipulated in the G.O. 5th read above, within a period of two (2) years;
iv. If, she fails to acquire the requisite qualification within the prescribed period, she will be reverted to a lower post as if she is a fresh candidate. If she is not willing to take the lower post, she is liable to be discharged from service in terms of G.O.Ms.No.969, General Administration (Ser.A) Department, dated 26-10-1995;

(P.T.O.)

v. Her services in the category of Typist-cum-Assistant shall be considered for placing on probation from the date she acquires the requisite qualification within the stipulated time and subject to verification of antecedents; .

vi. She should give an undertaking in writing that she will maintain properly all her other family members who were dependents on Late Sri K. Paramesa, P.S.to Spl.CS to Govt., Revenue Department and in case, it is proved subsequently that the family members are being neglected (OR) not being maintained properly by her, the appointment shall be terminated forthwith;

vii. Her appointment will be cancelled, if she is physically not fit;

viii. She should undergo training for a period of 3 months and as per the subsequent instructions issued from time to time on the subject;

ix She has to complete 3 months of duty period continuously to complete the training course. She will not be granted extra-ordinary leave or any other leave, other than casual leave, during the period of training except under extra-ordinary circumstances. If, in any case, leave other than casual leave is availed during the period of training, her training shall be extended to the extent of leave taken;

x. She should serve the Government for a period of not less than 2 years after completion of training;

xi. She should pass the Language Test in Telugu within the period of probation, if she has not passed SSC or its equivalent examination or any other higher examination with Telugu as medium of instructions and examination or with Telugu as one of the subjects. The penalty for failure to pass the Telugu Test will be extension of probation and discharge from service thereafter.

xii. She should be covered by the Contributory Pension Scheme introduced by Government of Andhra Pradesh with effect from 01.9.2004 (vide G.O.Ms.Nos.653, 654 & 655, Finance (Pen.I) Department, dated: 22.09.2004);

xiii. She is directed to submit all the documents in original relating to age, education qualifications and Community (in case of SC/ST/BC), certificate of exclusion from creamy layer for BCs; and also Physical Fitness certificates in the prescribed proforma from Medical Board of respective District.

4. The General Administration (SU.II) Department reserves the right to add any further conditions if felt necessary, in the interest of administration to this conditional compassionate appointment on temporary basis.

5. The individual shall report before the G.A.(SU.II) Department, within the stipulated period, for further posting orders.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SHASHI BHUSHAN KUMAR,
PRINCIPAL SECRETARY TO GOVERNMENT(SER&HRM).

To
Smt. J.G.Nagaveni, W/o. Late Sri K. Paramesa,
Flat No. 107, 1st Floor, Narayani Homes Apartment,
Nidamarru Road, Opp: Market Yard, Mangalagiri,
Guntur District -522 503, Andhra Pradesh.

Copy to:-
The Revenue (OP) Department.
The General Administration (SU.I) Department.
The Dy.P.A.O., Secretariat Branch, Velagapudi.
The Prl. Accountant General, A.P. Vijayawada.
The P.S. to Prl. Secretary to Government (Ser.)(FAC).
SF/SC.

// FORWARDED :: BY ORDER //

SECTION OFFICER.